

**Instructions for BAND and PARTICIPANT Application Forms**

Thank you for your interest in the Baltimore St. Patrick Parade. Please pay close attention to these Instructions and the Official Rules and Regulations for the Parade. By submitting an Application, you are committing to comply with these Instructions and with the Official Rules and Regulations. Violators will not be permitted in future parades.

The Parade Committee works throughout the year to organize and raise the funds to finance the Parade. It is our desire to continue to make this a fun event for spectators, participants, and organizers. Your cooperation in the Application process will help us to meet that goal.

**Application Instructions**

1. The Parade Committee will not deviate from these Instructions.
2. All applicants must follow these Instructions, whether or not you participated in the Parade in the past.
3. **All Bands must submit a fully completed BAND Application.**
4. **All Participants (other than Bands) must submit a fully completed PARTICIPANT Application.**
5. Incomplete Applications will not be considered, but you will be notified that the Application is incomplete.
6. The completed Application must be **EMAILED** to the Parade Committee email address provided at the bottom of the form. **The completed Application must be either signed or initialed (as applicable) wherever indicated by someone who is fully authorized to execute legally binding documents on behalf of the applicant.**
7. Each unit should retain a copy of its completed Application.
8. **The Application deadline is Friday, January 17, 2020.**
9. We will send you an email to confirm receipt of your Application. If you do not hear from us, please send an email to [paradechair@gmail.com](mailto:paradechair@gmail.com). Please wait 10 days after mailing your Application before making your request.
10. Submitting an Application does not constitute an agreement that your group will be participating in the Parade.
11. We will notify you by email of your acceptance or rejection no later than Friday, February 21, 2020. **PLEASE DO NOT SHOW UP ON PARADE DAY UNLESS WE HAVE ACCEPTED YOUR GROUP!**
12. The person signing and initialing the Application is responsible for the conduct of his/her group as well as informing all group members of these Instructions and the Official Rules and Regulations.
13. Businesses are required to pay a Parade marching fee of \$225.00. Paid-up businesses will receive a \$200 Parade Guide display ad credit, which can be used to place a 1/4-page display ad, or may be applied to the cost of placing a larger size display ad. (The credit will lapse if the business has not submitted its display ad copy by the Parade Guide copy deadline.) **BUSINESSES WHO DO NOT PAY THEIR MARCHING FEE WILL NOT BE ALLOWED IN THE PARADE LINE OF MARCH!**
14. A donation of \$25.00 is requested of all non-business Participants.

2019-09-06

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